



MIDLAND POLICE SERVICE
POLICE INFORMATION CHECK (Units # 1 & 2 must be completed)
POLICE VULNERABLE SECTOR CHECK (Units # 1, 2 & 3 must be completed)

UNIT 1: TO BE COMPLETED BY APPLICANT

FULL NAME & ADDRESS (Print Legibly):		
Surname: _____ 1 st Name: _____ 2 nd Name: _____		
Current Address: _____		
MAIDEN NAME or other Surnames used: _____		HOME PH #: _____
		OTHER PH #: _____
GENDER: _____	DATE OF BIRTH: _____ (year/month/day)	PLACE OF BIRTH (Country): _____
Address History – Please fill out your previous addresses, if you have resided <u>outside</u> of the Town of Midland within in past five (5) years: _____ _____ _____		
State Reason for Request:		
Reason: (volunteer, employment, or other – please specify above) _____		
Is “Reason for Request” dealing with the Vulnerable Sector (check) yes _____ no _____ <i>If yes, UNIT 3 must be completed.</i>		
SELF-DECLARATION (if applicable): A “Declaration of a Criminal Record” must be completed in order to receive a copy of the Adult Criminal Convictions & Associated Information from the RCMP National Repository of Criminal Records. NOTE: A Certified Criminal Record can only be issued based on the submission of fingerprints to the RCMP National Repository of Criminal Records. Are you self-declaring a Criminal Record? (CHECK MARK) Yes _____ No _____		
I hereby certify that the information provided above is true and correct to the best of my knowledge and belief. I hereby authorize the Midland Police Service to conduct such searches as are deemed necessary to obtain the information required to complete this search And disclose such information to me.		
Applicant’s Signature: (must be signed in front of Police Employee)		Date: _____
The Police Information Check will include the following information as it exists on the date of the search: <ul style="list-style-type: none"> • Outstanding entries, such as charges and warrants, judicial orders, Peace Bonds, Probation and Prohibition orders; • Criminal convictions (summary and indictable from CPIC and/or local databases); • Absolute and conditional discharges; • Family court restraining orders; • Dispositions including, but not limited to, Withdrawn, Dismisses, and cases of Not Criminally Responsible by Reason of Mental Disorder as listed on local indices; • Police contacts, including but not limited to theft, weapons, sex offences, or violent, harmful and threatening behavior. 		
The Police Vulnerable Sector Check will include all of the above and the following information as it exists on the date of the search: <ul style="list-style-type: none"> • Police contacts including but not limited to theft, weapons, sex offences, or violent, harmful and threatening behavior, which may or may not have involved a mental health incident; • All pardoned criminal convictions, including non sex offences, identified as a result of a Vulnerable Sector Verification search and authorized for release by the Minister of Public Safety and Emergency Preparedness. 		
I hereby release and discharge the Midland Police Service and all members and employees of the said Service from any and all actions and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Police Service. I hereby authorize the Midland Police Service to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges, outstanding criminal charges and to conduct a local police contact search with any Police Service in Canada.		
I certify that I have read this consent, understand it and agree to it in its entirety.		
Applicant’s Name: (please print) _____		
Applicant’s Signature: _____		

Reverse Side →

UNIT 2: FOR POLICE USE ONLY:

IDENTIFICATION VALIDATED BY: _____ POLICE EMPLOYEE / _____ DATE _____	PHOTO I.D. CHECKED: DRIVER'S LICENCE _____ OTHER (SPECIFY) _____ (SIN Cards are not an acceptable form of ID /Do not record Health Card #'s)
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RESULTS FOR NAME-BASED CRIMINAL RECORD VERIFICATION:

1	<input type="checkbox"/>	NEGATIVE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records did NOT identify any records with the name(s) and date of birth of the applicant. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
2	<input type="checkbox"/>	INCOMPLETE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records could NOT be completed. Positive identification that a criminal record does or does not exist requires the applicant to SUBMIT FINGERPRINTS to the RCMP National Repository of Criminal Records by an authorized police service or accredited private fingerprinting company. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
3	<input type="checkbox"/>	POSSIBLE MATCH	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records has resulted in a POSSIBLE match to a registered criminal record. Positive identification that a criminal record does nor does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. As such, the criminal record information declared by the applicant does NOT constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
4	<input type="checkbox"/>	NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws and RCMP policies.	
	<input type="checkbox"/>	POSITIVE – See attached page(s) for details.	

POLICE VULNERABLE SECTOR SCREENING ONLY:

5	<input type="checkbox"/>	A search of pardoned sex offenders was conducted. No information to release.
	<input type="checkbox"/>	A search of pardoned sex offenders was conducted. Information authorized for release.
	<input type="checkbox"/>	A search of pardoned sex offenders <u>was not</u> conducted.

If self-declaration is applicable, attach *Declaration of Criminal Record plus Results Sheet(s)* _____ pages.

Check Conducted By: _____ Date Search Conducted: _____
 (Signature & Badge No.) (day/month/year)

MPS Receipt No.: _____

****NOT VALID UNLESS EMBOSSED WITH POLICE SEAL****

*****NOT VALID UNLESS MARKED WITH POLICE STAMP*****

COPIES OF THIS APPLICATION/RESULTS WILL BE RETAINED FOR AT LEAST TWO YEARS BY THE MIDLAND POLICE SERVICE.



UNIT 3. POLICE VULNERABLE SECTOR CHECK
(TO BE COMPLETED BY APPLICANT)

This section is restricted to applicants seeking employment and/or volunteering with vulnerable individuals. "Vulnerable Persons" means persons who, because of their age, a disability or other circumstances, whether temporary or permanent, (a) are in a position of dependence on others; or, (b) are otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to them.

Identification of the Applicant:

Full Name: _____ Sex: (circle) Male / Female

Date of Birth: _____ Place of Birth: _____
day/month/year

Address: _____

Reason for the Consent

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.: _____

Description of the paid or volunteer position: _____

The name of the person or organization is: _____

Provide details regarding the children or vulnerable persons: _____

Consent:

I consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and have been granted a pardon for, any of the sexual offences that are listed in the schedule to the *Criminal Records Act*.

I understand that if, as a result of giving this consent, a search discloses that there is a record of my conviction for one of the sexual offences listed in the schedule to the *Criminal Records Act* in respect of which a pardon was granted or issued, that record shall be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Signature: _____ **Date:** _____
(Year/Month/Day)

Contributing Agency: Midland Police Service