

**MINUTES: Regular Meeting of the Midland Police Services Board**  
**DATE: Tuesday February 21, 2017, 4:00 p.m.**  
**LOCATION: Midland Council Chambers**  
**575 Dominion Avenue, Midland, Ontario**

**ATTENDANCE:** Chair G. Dixon  
Vice-chair S. Strathearn  
J. Contin  
J. Attwood  
G. Canning  
Chief M. Osborne  
Inspector R. Wheeldon  
D. Beauchamp (Recording Secretary)

**REGRETS:** Nil.

1. MEETING CALLED TO ORDER by Chair Dixon at 4:01 p.m.
2. Approval of Regular Meeting Agenda.

The Board discussed the In Camera Agenda and what should be included in the open session as opposed to closed.

Chair Dixon MOVED to Board Policy No. 9 – Freedom of Information Delegation of Powers and Duties, to the Open Portion of the meeting.

VOTE: Unanimous to have Board Policy No. 9 – Freedom of Information Delegation of Powers and Duties, to the Open Portion of the meeting..

Chair Dixon MOVED to have correspondence from the Midland Police Association added to the Open Portion of the meeting with a redaction of the names, before being released to the public.

VOTE: Carried to have correspondence from the Midland Police Association added to the Open Portion of the meeting with a redaction of the names, before being released to the public.

Chair Dixon MOVED to have the Personnel Issue regarding the 2017 Police Budget added to the Open Portion of the meeting, but to discuss it as a future Policy discussion with respect to the budget meetings moving forward, and not be labeled as a Personnel Issue but Policy Issue.

VOTE: Carried to have the Personnel Issue regarding the 2017 Police Budget added to the Open Portion of the meeting, but to discuss it as a future Policy discussion with respect to the budget meetings moving forward, and not be labeled as a Personnel Issue but Policy Issue.

3. CONFLICT OF INTEREST – Nil.
4. PRESENTATIONS – Nil.
5. DEPUTATIONS – Nil.
6. ADOPTION OF MINUTES:

MOVED by J. Attwood to adopt the Minutes of the previous Regular meeting held Monday, January 16, 2017 and adoption of the Special Meeting Minutes of the Meeting held Monday February 6, 2017.

SECONDED by S. Strathearn.

VOTE – Carried.

7. BUSINESS ARISING

Addendum - Overtime being over budget in 2016

Chair Dixon asked for a follow up on this information at a future meeting.

8. CORRESPONDENCE

Letter from Gary Genge

The Board referred this letter to Midland Town Council who is receiving the OPP Bid.

Letter from the Midland Police Association

The Board reviewed the letter from the Midland Police Association. Chair Dixon suggested that we refer this letter to the transaction team who are reviewing the OPP bid.

Chair Dixon MOVED to forward letter to the OPP bidding committee.

SECONDED BY S. Strathearn

Motion struck down

A discussion was had by the Board on whether or not to forward this letter to the transaction team. It was decided to be taken as information with a recommendation to the Midland Police Association that it is forwarded to the OPP Costing Committee.

9. CHIEF'S DEPARTMENT REPORT:

Chief presented his report for the month of January. A discussion was had around Criminal Code charges.

(Chief's Department Report for the month of January 2017, is attached to these minutes and inserted in the Midland Police Service Website [www.police.midland.on.ca](http://www.police.midland.on.ca) "From the Chief's Desk".)

10. FINANCIAL REPORTS:

Remuneration

The Board reviewed the Remuneration report for the month of January 2017

MOVED by S. Strathearn that the Remuneration report for the Midland Police Services Board for the month of January 2017, be approved.

SECONDED by J. Attwood

VOTE – Carried.

Treasury Report 2016 to Date

The Board reviewed the Treasury Report for 2017 to date.

A discussion was had about item 3005 regarding insurance payments. Chief Osborne stated he would look into this line and verify what it is for and what period of time it encompasses.

Chair Dixon asked about currently "freezing" large purchases. Chief Osborne stated that the Board would need to agree about a major purchase such as a vehicle, and that would come back to the Board for a decision regardless.

J. Contin asked about the salaries line. Chief Osborne stated not a lot of overtime would be paid out at the beginning of the year as staff tends to save in their "overtime bank". Generally this is paid out at the end of the year.

National Bank of Canada Police Accounts:

The Board reviewed the Police Auction and Property accounts to date.

J. Attwood asked what the seized money would be and Chief Osborne stated it is generally from proceeds of crime.

MOVED by S. Strathearn to adopt the following financial reports as presented;

- Treasury Report to date
- Police Auction Account to date
- Police Property Account to date

SECONDED by J. Contin

VOTE – Carried.

11. MIDLAND POLICE ASSOCIATION EXECUTIVE ADDRESS THE BOARD:

No members of the Midland Police Association Executive were in attendance at this meeting.

12. NEW BUSINESS

Sexual Assault Investigations

Chief Osborne reported that the Service has completed a review of sexual assault investigations from the last three years to make sure all the proper steps were taken to classify as unfounded. He stated that he believes this has been done correctly. A discussion ensued by the Board. The Board received as information.

Board Policy No. 9 – Freedom of Information Delegation of Powers and Duties

The Board discussed the revised policy created by Chair Dixon. A discussion ensued.

MOVED by Chair Dixon to adopt the amended policy and review with the administration at a time of their choosing, regarding any difficulties in implementing said policy.

SECONDED by S. Strathearn.

VOTE: Carried

Addendum – Motion for retention of Audio Recordings

The Board discussed the retention period for audio recordings of the Board Meetings. The Board agreed that the recordings should not leave the building.

MOVED by Chair Dixon to make an amendment of the policy, for the time being, that audio recordings of the Midland Police Services Board Meetings be retained for the term of the Board, plus 2 years.

SECONDED – Nil.

Motion struck down

MOVED by Chair Dixon that effective immediately, no audio recordings or digitized copies of recordings should be destroyed regardless of age, and the Board secretary shall prepare a report of all recordings that are in her possession for the April Board meeting.

SECONDED by J Attwood.

VOTE: Carried

S. Strathearn suggested we look at the mandatory requirements and also what it discretionary.

Policy Discussion on Midland Police 2017 Budget

The Board discussed moving forward how budget discussions should be held. Chief Osborne stated that at the discussion in the October Board meeting, he did not want to present a budget that was made to appear to undercut the OPP after the costing meeting. He wanted the budget released ahead of the costing to show how the Midland Police Service Board was going to operate for 2017. In the course of the discussion Chief Osborne acknowledged releasing budget information and explained why he believed it was proper. It was agreed by the Board that all future budget meetings be held in public open session except when there is a very good reason for doing otherwise.

13. DATE FOR NEXT MEETING:

Tuesday March 21, 2017, at 4:00 p.m in Council Chambers.

14. TABLING OF IN-CAMERA AGENDA:

Moved to go in camera by G. Dixon at 6:14 p.m.

15. RECONVENING OF OPEN PORTION:

The open portion of the meeting reconvened 6:20 p.m.

16. IN-CAMERA MEETING REPORT:

The Board held a brief closed meeting to adopt the previous meeting Minutes as amended.

17. MOVED to adjourn to the Regular-camera meeting made by J. Attwood

VOTE – Carried.

REGULAR MEETING ADJOURNED at 6:21 p.m.



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George Dixon  
Chair

March 21, 2017