

MINUTES: Regular Meeting of the Midland Police Services Board
DATE: Monday May 15, 2017, 4:00 p.m.
LOCATION: Midland Council Chambers
575 Dominion Avenue, Midland, Ontario

ATTENDANCE: Chair G. Dixon
Vice-chair S. Strathearn
J. Contin
J. Attwood
G. Canning
Inspector R. Wheeldon
D. Beauchamp (Recording Secretary)
Jeeti Sahota, Ministry of Community Safety and Correctional Services

REGRETS: Chief M. Osborne

1. MEETING CALLED TO ORDER by Chair Dixon at 4:00 p.m.

2. Approval of Regular Meeting Agenda:

MOVED by S. Strathearn.

SECONDED by J. Attwood.

VOTE - Carried.

3. CONFLICT OF INTEREST – Nil.

4. PRESENTATIONS – Nil.

5. DEPUTATIONS - Nil.

6. ADOPTION OF MINUTES:

MOVED by J. Attwood to adopt the Minutes of the previous Meeting held Thursday April 20, 2017.

SECONDED by S. Strathearn.

VOTE – Carried.

7. BUSINESS ARISING:

Amendment to Board Policy #13, Retention or Destruction of Records.

The Board had a discussion surrounding the proposed amendment to Board Policy #13.

Inspector Wheeldon advised the Board that an amended LEARN guideline on retention of records will be coming out shortly. A discussion was had regarding same. Inspector Wheeldon also discussed employment issues needing to be expunged after two years as per the Police Service Act and how that could affect retention of specific parts of the audio minutes.

Jeeti Sahota from the Ministry of Community Safety and Correctional Services suggested looking at the current guidelines on retention policies prior to amending.

MOVED by S. Strathearn to approve the amended proposed revision to Policy #13.

SECONDED by J. Attwood.

VOTE - Carried.

8. CORRESPONDENCE:

Letter from Chief Osborne to Minister Marie-France Lalonde, Ministry of Community Safety and Correctional Services

The Board discussed at length sending a letter to the Ministry regarding the correspondence from Chief Osborne. The letter will be received as information and no further action will be taken.

9. CHIEF'S DEPARTMENT REPORT:

Inspector Wheeldon provided the details of the Chief's report for April 2017.

(Chief's Department Report for the month of April 2017, is attached to these minutes and inserted in the Midland Police Service Website www.police.midland.on.ca "From the Chief's Desk".)

10. FINANCIAL REPORTS:

Remuneration

The Board reviewed the Remuneration report for the month of April 2017

MOVED by G. Canning that the Remuneration report for the Midland Police Services Board for the month of April 2017, be approved.

SECONDED by S. Strathearn.

VOTE – Carried.

Treasury Report 2017 to Date

The Board reviewed the Treasury Report for 2017 to date.

National Bank of Canada Police Accounts:

The Board reviewed the Police Auction and Property accounts to date.

MOVED by J. Contin to adopt the following financial reports as presented;

- Treasury Report to date
- Police Auction Account to date
- Police Property Account to date

SECONDED by J. Attwood.

VOTE – Carried.

11. MIDLAND POLICE ASSOCIATION EXECUTIVE ADDRESS THE BOARD – Nil.

12. NEW BUSINESS:

Posting of Agenda Packages Online

The Board discussed what will be posted on the Midland Police Service website, the agenda vs. the full agenda packages.

The Board also discussed access to the Board agendas on the Midland Police Service website and if the website can be altered to make the Board minutes and agendas more accessible and user friendly.

MOVED by Chair Dixon to put the full agenda on the website in advance of the meeting.

MOTION failed for lack of a seconder.

MOVED by Chair Dixon to amend section 10(f) of the Board procedural policy to change the wording of agenda to agenda and supporting documents.

MOTION failed for lack of a seconder.

The Board discussed reviewing the procedural bylaw and at the next meeting making suggestions for revisions to same.

Ms. Sahota suggested prior to amending the procedural bylaw at the current meeting the Board should perhaps review the procedural policy and its

wording as well as other police service board's procedural by laws for direction.

MOVED by Chair Dixon to bring forward a two part motion. Firstly to have the Board make a formal amendment to the procedural by law to incorporate the discussion we have had this afternoon about posting all agenda materials except for unapproved minutes. Secondly, to instruct the Board Secretary to post all of the material except for the unapproved minutes on the website for the June meeting.

SECONDED by S. Strathearn.

VOTE – Carried.

ADDENDUM – A brief deputation was made by a member of the public applauding the Board for providing the agenda packages ahead of the meetings.

13. DATE FOR NEXT MEETING:

June 19, 2017, at 4:00p.m in Council Chambers.

14. TABLING OF IN-CAMERA AGENDA:

MOVED to go in camera by J. Contin 5:11 at p.m.

SECONDED by J. Attwood.

VOTE – Carried.

15. RECONVENING OF OPEN PORTION:

The open portion of the meeting reconvened 5:24p.m

16. IN-CAMERA MEETING REPORT:

The Board met in closed session to consider two items. One being the adoption of the Minutes of the previous closed session and the second matter was discussion of a legal opinion which consideration has been deferred to a future meeting.

17. MOVED to adjourn to the Regular-camera meeting made by J. Attwood at 5:26p.m

SECONDED by S. Strathearn.

VOTE – Carried.

REGULAR MEETING ADJOURNED at 5:26p.m.



George Dixon
Chair

June 19, 2017